

TRANSITIONAL APPLICATIONS

Parents will see the below when Going to Scrib Enroll. If they do not have a dashboard account already, the below links will give guidance on how to create and associate the student.

Select To Get Started:



General Information:

Welcome to Prince George's County Public Schools online application system for Student Enrollment, Charter and Speciality Lottery Programs.

All applications will be reviewed. Any falsification of information may result in your application not being processed and/or denied.

How-To Videos:

- Creating an Account - [ENGLISH, SPANISH, FRENCH](#)
- Adding a Child to Your Account - [ENGLISH, SPANISH, FRENCH](#)
- Submitting Application - [ENGLISH, SPANISH, FRENCH](#)
- Uploading Documents - [ENGLISH, SPANISH, FRENCH](#)

*Please also note that this website is optimized for Internet Explorer 10.0 and higher, Safari, Chrome and Firefox.

[Back to District Website](#)

Available for 2021-2022 School Year

- **Edit/Update/Verify your student's data. (Click the pencil next to the student's name)**
- **Make sure the School listed in the 2021-22 Profile is the currently enrolled School.**

Important

Please enter the Zoned School for the student's current address for the 2020-2021 School Year.

If you are enrolling for the **Infant and Toddler Program**, please select **PK1, PK2 or PK3** and select "Infant and Toddler Program" as the Boundary School.

If you are enrolling for **Special Education Preschool**, please select **PK3 or PK4** and select your Early Childhood Center

Grade for 2021-2022 School Year:

★ Grade:

Assigned School for the 2021-2022 School Year: (School Student Will Be Attending for the Current Year)

★ Current School:

Once you have your account set up, click on BEGIN REGISTRATION/APPLICATION.

[Begin Registration/Application](#)

[Edit Profile](#)

[Logout](#)

Requested

Status /

- **Select the Student you are applying on behalf of.**
- **You will Then Select the Transitional Enrollment Link.**
- **When the Grade bar drops, you will choose select.**

✓ Transitional Enrollment (for use when moving from one PGCPSS school to another including Lottery, Special Programs, Shared Housing, transitioning grades and Change of Residence) for the 2021 - 2022 School Year (July 1, 2021 - June 15, 2022)

Applicable Grade(s): **PK3** **PK4** **Kindergarten** **1st** **2nd** **3rd** **4th** **5th** **6th** **7th** **8th** **9th** **10th** **11th** **12th**

Select ▶

- **Next the Transitional Enrollment Details will Appear.**
- **It will specify the current school’s enrollment (i.e. Current Elementary students will see Elementary, Current Middle School students will see Middle School listed).**
- **Choose Select**

Current Transitioning Student Student is transitioning from one PGCPSS school to another

Transitional Enrollment	Middle School Transitional Enrollment	For Middle School Students that are Transitioning from one PGCPSS school to another including Lotteries, Charter Schools, Special Programs, rising 6th and 9th graders, and residency changes.
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Select ▶

- **Choose Current Transitioning Student**

Current Transitioning Student Student is transitioning from one PGCPSS school to another

- **Click on Complete School Enrollment Renewal (i.e. Current Elementary students will see Elementary, Current Middle School students will see Middle School listed).**

TESTER 1 LAST NAME attended **Current**
Transitioning Student in the 2021-2022
School Year School Year

RENEWAL ENROLLMENT

You have noted the student is already attending this school and will thereby be a RENEWAL application.

Please confirm this assertion by selecting the 'Complete Renewal Application' button.

Complete Elementary School Enrollment Renewal

- **Complete All Questions**
- **Initial, Sign and Proceed**

Enrollment Specific Questions:

* Please enter the student's birth location.

* Birth Country:

* Birth State / Region:

* Birth City:

Biological mother's name or adoptive parent's name

* Last Name: * First Name:

Biological father's name or adoptive parent's name

* Last Name: * First Name:

No father is listed on the Birth Certificate

* Guardian Initials:

Please enter your e-Signature

— For security purposes, we logged your IP Address:
2801:140:40c:6369:4c32:7aad:f799:a007, 173.245.54.94,
30.1.2.222

— Date/Time of Completion: 2/11/2021 at 13:04 hours

I AGREE TO THE CONTENT ABOVE VIA ELECTRONIC SIGNATURE

You will receive an email with your Order Number and be returned to your dashboard to upload documents. Click on the View/Add Docs button.

Order No

C54S62EB2
04412021

Joe, Jane

Current Transitioning Student / Middle School Transitional Enrollment Renewal - 2020-2021 School Year

Missing 4 Pre-processing Requirement(s)

- + Proof of Residency
- + Proof of Age (Official Birth Certificate with Parent's name and official seal)
- + Guardian Official Government Issued ID
- + Last Report Card

Free Application Received

View / Add Docs

Click on the ADD FILE green button.

- PA28 Contract (for Agencies if Out-of-County) and can be found [Here](#)
- PA27 Tuition Contract (for Agencies if Out-of-County) and can be found [Here](#)
- PA 26 Tuition Contract (For Guardians if Out-of-County) and can be found [Here](#)
- Informal Kinship Affidavit (For [Informal Kinship Only](#)) and can be found [Here](#)

1 Attached Documents

Transitional Instructions.pdf

+ Add files...

Upload

File Name	Description	Attached
Transitional Instructions.pdf		

Once you upload, choose the type of document (Residency & Government Issue ID) and click Upload. You have now completed the process.

Uploaded Documents

Upload any requested information as a PDF or Image File

Step #1

To upload a document select the 'Add Files' button, navigate to the document, select the file

Please make sure that all images are

The following documentation is required. Please enter document type for each document:

- Proof of Residency
- Proof of Age (Official Birth Certificate with Parent's name and official seal)
- Guardian Official Government Issued ID
- Last Report Card
- PA28 Contract (for Agencies if Out-of-County) and can be found [Here](#)
- PA27 Tuition Contract (for Agencies if Out-of-County) and can be found [Here](#)
- PA 26 Tuition Contract (For Guardians if Out-of-County) and can be found [Here](#)
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1 Attached Documents

Transitional Instructions.pdf

File Name Description Attached

Upload

Proof of Residency

Proof of Age (Official Birth Certificate with Parent's name and official seal)

Guardian Official Government Issued ID

Last Report Card

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Other Documentation